

PROFILE

A dedicated employee and hard worker on all the projects she undertakes.

EDUCATION

APR. 2011 Graduate Certificate in Web Design at Sheridan College, Oakville, ON

APR. 2010 Advanced Diploma in Graphic Production/Design Fundamentals at Niagara College, Welland, ON

APR. 2009 Diploma in Graphic Production/Design Fundamentals at Niagara College, Welland, ON

SKILLS

- Illustrator CS6
- Dreamweaver CS5
- Photoshop CS6
- Flash CS5
- Number Press
- InDesign CS6
- HTML 4 & CSS 3
- Photoshop CS6
- Quark Xpress
- Microsoft Word
- Great communication skills
- Great time management skills
- Team player and self-motivated

FREELANCE EXPERIENCE

JUNE. 2009 – PRESENT (6 YEARS & COUNTING)

- Company Branding
- Event Invitations
- Web Design & Site Management
- Volunteer Work

WORK EXPERIENCE

NOV. 2015 – PRESENT

Branch Manager & Graphic Designer at Commercial Digital Print (Action Print - Beamsville)

- Design
- Account Management
- Strategic Planning for Business Growth
- Print Production

SEPT. 2012 – MAY 2015 (2 YEARS, 8 MONTHS)

Graphic Designer at Commercial Digital Print (formerly Action Print Inc.)

- Design
- Orders & Invoicing
- Customer Service
- Print Production & Bindery
- Minor Admin.

DEC. 2011 – SEPT. 2012 (10 MONTHS)

Graphic and Web Designer at C4P INC.

- Logo & Stationery
- Web Design
- Tradeshow Event Booth Design
- Promotional Material

OCT. 2011 – NOV. 2011 (1 MONTH)

Web Designer at Red Tag Vacations

- Webpage Templating
- Banner Design
- Site Management

VOLUNTEER EXPERIENCE

DEC. 2011 – PRESENT (3 YEARS, 4 MONTHS & COUNTING)

Website Manager for The Corsage Project

- Joomla / Wordpress Site Management
- Promotional Web Banners and Print Material

MAY. 2010 – AUG. 2011 (1 YEAR, 5 MONTH)

Lead Graphic Designer for Living Pink Through Fashion and theBIGpink.ca

- Logo Design
- Poster Design
- Clothing Design
- Event Helper
- Modeling

CERTIFICATES/AWARDS

- Certificate of Appreciation (NC Orientation 2009)
- Graduate Niagara College Scholar (2009)

REFERENCES

- Ken Hildebrand;** Owner/President of Commercial Digital Print. 905 685 3444 ext. 22
.....ken@commercialdigitalprint.com
- Anthony Longo;** General Manager of Commercial Digital Print. 905 685 3444 ext. 32
..... anthony@commercialdigitalprint.com
- Beverley Cadieux;** Branch Manager of CDP Stoney Creek 905 664 7603
.....bev@commercialdigitalprint.com
- Stephanie Johnston;** (Retired) Co-Owner of Action Print 905 834 7690
.....stephaniej@live.com
- Jenny Lo;** General Manager at C4P INC. 905 230 4008
..... jenny@c4pinc.com
- Gillian Chubb;** Co-ordinator of Web Design at Sheridan College 905 845 9430 ext. 8770
..... gillian.chubb@sheridanc.on.ca